



# KICK OFF DAY SCHEDULE

Fill in this schedule and share it with participating teachers and Big Green staff prior to your Kick Off Day

This schedule template is flexible so that schools can update the timing of events. If schools would like to update the timing of events, they can do so in the fillable boxes. Please schedule one classroom at a time through the schedule at 30-minute intervals which include 5-minute transition periods. Be sure to provide a copy of the final schedule to each participating teacher as well as to Big Green Program Team. Finally, please assign a point person to keep classes on schedule and ask - students to wear clothes and shoes that they can get dirty!

Please understand that this schedule may not be able to accommodate everyone in the school, and each classroom experience will be different throughout the day. Keep in mind that the garden is a long-term project with many opportunities for involvement. The goals of this specific day are to set up the garden successfully, bestow a sense of ownership upon students and teachers alike, and orient the Garden Team and school staff to the space and expectations moving forward.

Be sure to find an opportunity during the day to bring your entire staff out to the Learning Garden for a full introduction to the space. This can happen before the school day starts, or after it ends.

Suggested Time:	Activity:	Teacher Name and # of students:	Grade Level:	Suggested Volunteer Shifts:
8:00-8:30	All-Staff introduction to the Learning Garden (Option #1)			
9:00-9:25	Student group #1 in LG			Morning Shift helps students move soil: 9:00-11:00 (2-4 volunteers)
9:30-9:55	Student group #2 in LG			
10:00-10:25	Student group #3 in LG			
10:30-10:55	Student group #4 in LG			
11:00-11:30	Lunch Break for Big Green Staff			
11:30-12:00	Garden Team watering orientation (Option #1)			
12:00-12:25	Student group #5 in LG			Afternoon Shift helps students plant: 12:00-2:00 (2-4 volunteers)
12:30-12:55	Student group #6 in LG			
1:00-1:25	Student group #7 in LG			
1:30-1:55	Student group #8 in LG			
2:00-2:30	Garden Team watering orientation (Option #2)			
2:30-3:00	All-Staff introduction to the Learning Garden (Option #2)			