



How to Request a Seed Donation from

Baker Creek Heirloom Seeds

1. Create an order, via My Cart, on www.rareseeds.com that includes the following:
 - Seeds that you would like to have donated (no bulk sizes)
 - A valid shipping address
 - A valid telephone number
 - Complete the shipping and billing information and proceed all the way to the payment page (your address will not be saved if you don't).
2. Save your order by going to 'My Cart' in the top right-hand corner of the screen. Click on it, and a page that says Shopping Cart in bold, black letters will pop up. Below that is a gray bar with several prompts in it. Click 'Save My Order,' enter your email address in the box that appears, and click 'Save.'
3. Send an email from the same address to seeds@rareseeds.com explaining that you saved an online order for seeds to be used for your school garden. Attach a formal letter on letterhead requesting a seed donation for your school's Learning Garden. Include your school's 501c3, charitable, or non-profit status and tax-exempt ID. Baker Creek will then access your saved order and complete the donation process.

